

SAYDEL COMMUNITY SCHOOL DISTRICT  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES  
6:00 PM  
Saydel District Office Board Room  
July 14, 2015

- I. Call the Meeting to Order** – Meeting called to order by Board Secretary Beth Vitiritto at 6:02 PM
- A.** Nomination/Election of Pro Tem/Oath of Office – Board Secretary Beth Vitiritto called for the nomination of a Pro Tem Board President. Ray Livingston nominated Melissa Sassman. Seeing no other nominations, the vote was 5/0 in favor. Melissa Sassman was given the Oath of Office for Board President Pro Tem by Board Secretary Beth Vitiritto
  - B.** Roll Call – Ray Livingston, Jenn Van Houten, Kyle Prendergast, Henry Wood, Melissa Sassman, present. Brian Bowman and Paul Breitbarth, absent.
  - C.** Approve Agenda – Motion to approve by Ray Livingston, seconded by Henry Wood. Motion carried 5/0.
- II. Public Comments** – None
- III. Board Reports**
- Ray Livingston noted that the Regular School Board meeting was postponed from July 13 to July 14 because of the Girls Softball Regionals in Knoxville. He congratulated the team on making it to Regionals.
  - Ray Livingston thanked the Board and the District Office staff for their condolences and the plant sent to him in memory of his father who recently passed away.
  - Melissa Sassman said fundraising for 2015-16 Prom is underway. Prom will be held May 7, 2016. The After Prom Committee will be having a Can Drive so anyone who would like to support this fundraiser should start retaining their recyclable cans.
- IV. Superintendent's Report**
- A. PPEL Vote – Initial Results** – Superintendent Mr. Douglas Wheeler reported that the Physical Plant & Equipment Levy (PPEL) vote was held June 30 and passed 76%. PPEL is the main source of revenue to maintain infrastructure in the Saydel Schools. It is a property tax specifically designed by the state to allow school districts to repair facilities. PPEL provides the District with approximately \$800,000 per year.

**B. Board Meeting / Work Session Schedules** – Mr. Wheeler provided the Board with the schedule of Saydel Regular Board Meetings & Work Sessions for the 2015-16 school year. The schedule includes the dates and topics for the Work Sessions and the Regular Board Meeting Administrative Reports to the Board.

**C. Nutrition Awards – HS & Woodside** – Saydel Schools participate in the HealthierUS School Challenge, which is a voluntary nationwide award program established by the U.S. Department of Agriculture to recognize those schools creating healthier school environments through their promotion of good nutrition and physical activity. Mr. Wheeler presented Saydel High School Principal Kevin Schulte and Woodside Middle School Principal Joshua Heyer with plaques because both schools earned the HealthierUS School Challenge Silver Award of Distinction.

**D. June Curriculum, Instruction, Assessment Sessions Review** – Mr. Wheeler shared a document with the Board that outlined the June Professional Development and Curriculum Planning. Even though the school year ended May 26, teachers continued to work hard during June on professional development and curriculum planning. Utilizing Title One, STEM and Iowa Core funds allowed for almost every teacher in the District to participate in June planning and training. The TLC Curriculum Development Facilitators deserve recognition for helping to plan and implement many of these sessions. Dr. Simone Alekno, Director of Curriculum, Instruction & Assessment, presented an overview of the general idea of the June meetings.

**V. Administrative Report to the Board: Activities** – Activities Director Adam Busch provided the Board with an overview of Saydel Activities. Adam shared the Saydel Activities Department Budget Income Statement for 2015-16. He also reviewed season records tracked over several years, a Saydel Activities Student Participation Report and a comparison report reviewing statewide sportsmanship (for boys sports; rated by officials). Adam shared goals for the upcoming school year that will make Saydel event experiences better. Goals included organizing content for the video board such as advertising, sportsmanship statements and school group/club videos/announcements, and utilizing the Eagle Grill during events so new items can be available for purchase. The Eagle Grill will be set up outside the concession stand, thus lessening pressure in that area. Additional goals discussed included ways to streamline and recruit event workers, and ideas for expanding the focus of the ADAC.

## **VI. Discussion/Action Items**

**A. Consent Agenda** – Motion to approve by Ray Livingston, seconded by Henry Wood. Motion carried 5/0.

1. Minutes of Previous Meeting
2. Bills for Payment
3. Financial Reports
4. Contracts

**Consent Agenda Contracts:**

- **Microsoft License Agreement-Softchoice** - Renewal agreement between Softchoice and Saydel CSD for various Microsoft licenses for the 2015-16 school year.
- **Prom Venue-FFA Enrichment Center** - An agreement between FFA Enrichment Center and Saydel CSD to provide the venue for the 2016 Saydel Prom. This will be held on Saturday, May 7, 2016 and with cost of \$2,000. This will be funded through the prom account within the Student Activity Fund.

**B. Annual Settlement** – Motion to approve by Henry Wood, seconded by Ray Livingston. Motion carried 5/0.

Iowa Code Section 279.33 requires the Board Treasurer to furnish the Board with June 30 depository information annually. The District's June 30, 2015, cash balances were presented to the Board.

Ryan Eidahl, Business Manager/Board Treasurer, recommends the approval of the annual settlement.

**C. Personnel**

1. **New Hires** – Motion to approve by Ray Livingston, seconded by Jenn Van Houten. Motion carried 5/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Matthew Bannerman	STEM Master Teacher/All	\$58,251.00
Caleb Hales	Master Teacher/HS	\$60,906.00
Rebecca Nichols	Mentor Teacher/WS	\$4,500.00

2. **Resignations/Terminations** – Motion to approve by Henry Wood, seconded by Jenn Van Houten. Motion carried 5/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Ami Sinnott	Physical Education Teacher/WS	Personal
Ami Sinnott	Asst. Cross Country Coach/HS	Personal
Mary Hopper	Bus Associate/WS-HS	

3. **Transfers** – Review Only

<u>Name</u>	<u>Position/Bldg. (to)</u>	<u>Position/Bldg. (from)</u>
Kelsey Coy	7-8 Reading Interventionist/WS	4th Grade Teacher/CO

\*Pending a satisfactory background check

**D. Open Enrollment**

1. **In / Continuation** – Motion to approve by Jenn Van Houten, seconded by Ray Livingston. Motion carried 5/0.

**Presented for Board Approval:****In**

<b>Student Name</b>	<b>Grade</b>	<b>From</b>	<b>Reason</b>
Billie J. Ochoa	5	Des Moines	Family move
Diesel Steffens	K	Des Moines	Met deadline
Ivonne Garcia-Perez	5	Des Moines	Continuation
Jonathan Garcia	6	Des Moines	Continuation

2. **Out** – Motion to approve by Henry Wood, seconded by Ray Livingston. Motion carried 5/0.

<b>Student Name</b>	<b>Grade</b>	<b>From</b>	<b>Reason</b>
Alexander Hall	K	Ankeny	Met deadline
Quinn Marshall	K	Ankeny	Met deadline
Reagan Prendergast	2	Ankeny	Met deadline
Laila Shannon	K	Ankeny	Met deadline
Quinten Sommers	9	North Polk	Met deadline
Kiley Sporer	K	Ankeny	Met deadline

**E. Contracts and Agreements**

1. **Apparel Contract-PEL Industries** – Motion to approve by Ray Livingston, seconded by Henry Wood. Motion carried 5/0.

This is a proposed license agreement with PEL Industries, Inc. to use the District's name and/or logo on merchandise that would be sold in various retailers in the area. As part of this agreement, the District will receive an 8% royalty on the net sales price of the merchandise.

The Superintendent is recommending approval of this agreement.

2. **Apparel Contract – Cotton Gallery (Wal-Mart Stores)** – Motion to approve by Henry Wood, seconded by Jenn Van Houten. Motion carried 5/0.

This is a proposed license agreement with Cotton Gallery to use the District's name and/or logo on merchandise that would be sold in Wal-Mart Store in the area. As part of this agreement, the District will receive an 8% royalty on the net sales price of the merchandise.

The Superintendent is recommending approval of this agreement.

3. **Teacher Laptop Adoption-Apple Inc.** – Motion to approve by Henry Wood, seconded by Ray Livingston. Motion carried 5/0.

This is a proposal from Apple, Inc. for 122 Apple Laptops with bags for all teaching staff and administrators.

The Tech Committee discussed staff technology replacement this year. The Tech Committee decided to look at Apple laptops for staff since a good portion of our staff is already using iPads and the two devices work well together. Apple came in to do a presentation for the tech committee on how iPads and Apple laptops can be used by teachers. After seeing the presentation and discussing our options, the Tech Committee voted to move forward with Apple laptops and iPads for staff technology.

The Superintendent recommends the purchase of 122 Apple Laptops from Apple, Inc. for \$152,371.90. This will be funded through PPEL-Tech.

4. **Teacher i-Pad Adoption-Apple Inc.** – Motion to approve by Henry Wood, seconded by Jenn Van Houten. Motion carried 5/0.

This is a proposal from Apple, Inc. for 60 i-Pads for the staff at Saydel High School and Woodside Middle School. Cornell staff already has i-Pads through a United Way grant that the District received in the past couple of years

This proposal was discussed at the Tech Committee and has been brought through the Finance Committee. The Superintendent recommends the purchase of 60 i-Pads from Apple, Inc. for \$25,440. This will be funded through PPEL-Tech.

5. **Artwork for North/Auxiliary HS Gym Floor – Go Big Graphics** – Motion to approve by Ray Livingston, seconded by Jenn Van Houten. Motion carried 5/0.

This is a proposal from Go Big Graphics to perform the following artwork at the High School this summer.

Proposal not to exceed \$3,000 to perform the following work in the High School gym:

1. Center floor eagle logo graphic
2. Text work on each end of Basketball Court (SAYDEL) (EAGLES)
4. Border around the Basketball Court

Superintendent recommends moving forward with Go Big Graphics. The proposal will be funded through PPEL.

- F. **Disposal of Equipment** – Motion to approve by Jenn Van Houten, seconded by Ray Livingston. Motion carried 5/0.

Board Policy 803.1 indicates that “obsolete equipment with a value of less than \$5,000 will be disposed of in a manner determined by the Board. The most economical method will be used, i.e. disposal, recycling, donating or resale.”

A list of items was presented to the Board that we currently have in the buildings that is no longer needed. The items that will be sold will be posted on-line through

GovDeals.com. If items are not sold, then the most economic means will be used to dispose of the items.

The Superintendent recommends moving forward with the sale/disposal of this equipment.

- VII. Adjourn** – Motion to adjourn by Henry Wood, seconded by Ray Livingston. Motion carried 5/0. The meeting adjourned at 7:42 PM

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Melissa Sassman, Board President Pro Tem

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Beth Vitiritto, Board Secretary

The next scheduled Board Work Session is Monday, July 27 at 6 PM and the next scheduled Board Meeting is Monday, August 10 at 6 PM. Both meetings will be held in the Board Room at the Saydel District Office.